

Rules of using room 3.12 designated for diploma exams, meetings, gatherings, and consultations,

binding from 1 October 2020, implemented in relation to Regulation No. 104/2020 of the WUT Rector of 30 September 2020

1. The room may be entered only by a healthy person, without symptoms suggesting an infectious disease. It may not be entered by students, teachers or other employees, who are ill or stay in the house with a person undergoing quarantine or home isolation, or are in quarantine or home isolation themselves.
2. One may not bring any unnecessary objects into the room.
3. It is advised to use mobile phone only in a situation of threat.
4. The room is opened in accordance with the scheduled exams/meetings/gatherings/consultations by a member of Student Office or Dean's Office staff.
5. In room 3.12 there may be a maximum of **14** people at the same time (distance between didactic stations 1.5 m).
6. Everyone entering the room is obliged to disinfect their hands with a disinfectant available by the entrance.
7. Everyone entering the room should wear a face mask.
8. After everyone has taken their designated seats, it is allowed to take the masks off.
9. Everyone, if possible, uses their own supplies/devices necessary to efficiently and effectively conduct classes. It is necessary to disinfect objects which are commonly used, unless they are disposable. It is forbidden to lend objects to other people in the room.
10. It is forbidden to use air conditioning in room 3.12.
11. It is forbidden to move, relocate or change in any way the position of the furniture in the room, especially chairs and armchairs.
12. One may be present in the room for up to 120 min.
13. The break between the classes of the same group must be 15 minutes, during which time the room shall be ventilated.
14. The break between one group leaves and another enters the room must be at least 30 min. During the break the room shall be ventilated and tables, chairs, and devices used by participants of the meeting (microphones, keyboards, OHP remote control) shall be disinfected.
15. While leaving the room, in the corridors, toilets and all other common areas, it is obligatory to cover the mouth and the nose.
16. In case of deterioration of health condition of people staying in the room, a member of Student Office staff on call must be notified immediately by phone at 22 234 8181.
17. In case of a suspected infection of a person staying in the building of WUT Faculty of Automotive and Construction Machinery Engineering, until medical and sanitary-epidemiological services take appropriate actions, room 3.5 is designated as an isolation room, in which one must abide by the rules of using room 3.5.

DZIEKAN
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