

**Rules of using Laboratory of Machine Design Fundamentals designated for classes,
binding from 1 October 2020, implemented in relation to Regulation No. 104/2020
of the WUT Rector of 30 September 2020**

1. The **Laboratory of Machine Design Fundamentals** may be entered only by a healthy person, without symptoms suggesting an infectious disease. It may not be entered by students, teachers or other employees, who are ill or stay in the house with a person undergoing quarantine or home isolation, or are in quarantine or home isolation themselves.
2. One may not bring unnecessary objects into the room.
3. It is advised to use mobile phone only in a situation of threat.
4. The laboratory room is opened according to the schedule of the classes by the Laboratory Supervisor, or the person designated by the Supervisor.
5. During the laboratory of Machine Design Fundamentals, at the same time there may be a maximum:
 - a) in the room 0.12 A: **14** people (12 students and 2 academic staff members); distance between didactic setups is 1.5 m,
 - b) in the room 1.11 C: **7** people (6 students and 1 academic staff member),
 - c) in the room 1.11 D: **7** people in total (6 students and 1 academic staff member).
6. Everyone entering the laboratory is obliged to disinfect their hands with a disinfectant available by the entrance to the laboratory and should wear a face mask that covers the nose and mouth. After everyone has taken their designated seats, it is allowed to take the masks off.
7. If possible, every person uses their own supplies/things necessary for an efficient and effective realization of the works. All the objects commonly used must be disinfected, unless they are disposable. It is not allowed to lend objects to other people in the laboratory.
8. It is forbidden to use ventilation systems that operate in the fully closed and half-closed modes in the rooms of the laboratory of Machine Design Fundamentals.
9. In the laboratory of **Machine Design Fundamentals**, one may only take the workstations designated by the Laboratory Supervisor.

10. It is forbidden to move, relocate or change in any way the position of the furniture in the room, especially chairs and armchairs.
11. One may be present in the room for up to 120 min.
12. The break between the classes or meetings of the one group must be 15 minutes, during the brake the room shall be ventilated.
13. The break between one group leaves and another enters the room must be at least 30 min.
14. During the break the room shall be disinfected and ventilated. Laboratory Supervisor, or the person designated by them, is responsible for disinfecting the commonly used objects, in accordance with the specifics of the laboratory equipment.
15. When leaving the laboratory as well as in corridors, toilets and all other common areas, it is obligatory to cover the mouth and nose with a face mask.
16. In case of deterioration of health condition of people staying in the premises of the laboratory of Machine Design Fundamentals, laboratory Supervisor **Mr. Szymon Dowkontt** (room 4.11D, internal phone 8114) or **Mr. Andrzeja Godlewskiego** (1.11 A) must be informed immediately about this situation.
17. In case of a suspected infection of a person staying in the building of WUT Faculty of Automotive and Construction Machinery Engineering, until sanitary-epidemiological services take appropriate actions, room 3.5 is designated as an isolation room, in which one must abide by the rules of using room 3.5.

DZIEKAN
Wydziału Samochodów i Maszyn Roboczych
dr hab. inż. Piotr Przybyłowicz, prof. uczelni
2020 PAZ. 14